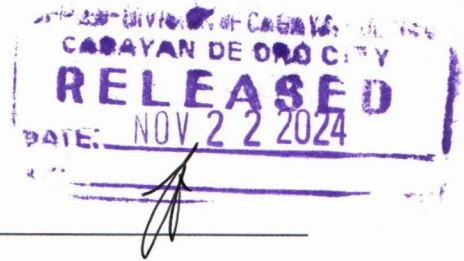




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



21 Nov 2024

DIVISION MEMORANDUM
No. 925 s.2024

PARTICIPATION TO THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF
LESSON EXEMPLARS

To: Rochelle A. Luzano – LR Coordinator
Dioneta S. Bahian – West CCS
Christine C. Dabatian – Balulang ES
Gladys W. Serino – City Central School
Dertireza B. Sambaan – Gusa ES

1. With reference to the attached Regional Memorandum, you are hereby directed to participate to the **Development, Validation, and Finalization of Lesson Exemplars** on **November 23-30, 2024**, at **Monicon Hotel, El Salvador City**.
2. Participants' travel, per diem, and incidental expenses shall be charged against funds to be downloaded to the Schools Division Offices, subject to the usual accounting and auditing rules and regulations.
3. Teacher-participants shall be entitled to receive service credits as per DepEd Order No. 53, s. 2003, titled "*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*", while non-teaching personnel will be qualified for a Compensatory Time-Off (CTO) in lieu of overtime pay in accordance to CSC and DBM Joint Circular No. 2, s. 2004, titled "*Non-Monetary Remuneration for Overtime Services Rendered*".
4. Compliance to this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdco.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

DEVELOPMENT

FINALIZATION

VALIDATION

DM-002-CID-DIS-AMG / Participation to the Development Validation, and Finalization of Lesson
Exemplars
November 21, 2024



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142

Email Address: cagayandeoro.city@deped.gov.ph

Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	2 of 2



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

24-119497

November 19, 2024

REGIONAL MEMORANDUM
No. _____, s. 2024

**UPDATES ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON
EXEMPLARS FOR KINDERGARTEN MATATAG CURRICULUM**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Kindergarten Supervisors/Coordinators
All Others Concerned

1. The venue for the Development, Validation, and Finalization of Lesson Exemplars is at Monicon Hotel, El Salvador City, on November 23-30.
2. The participants of this training are identified by the SDO Kindergarten Focal person after the approval of the Schools Division Superintendent (SDS). The breakdown of the participants is as follows:

Divisions	Writer	Validator			Illustrator	Total
		Kindergarten Focal Person	LR Supervisor	External Validator		
External Validator	0	0	0	4	0	4
Regional Office	0	1	1	0	0	2
Bukidnon	3	0	0	0	0	3
Cagayan de Oro	4	0	1	0	0	5
Camiguin	3	0	0	0	0	3
El Salvador City	3	1	1	0	1	6
Gingoog City	3	1	0	0	0	4
Iligan City	4	1	0	0	1	6
Lanao del Norte	4	1	0	0	3	8
Malaybalay City	3	0	1	0	0	4
Misamis Occidental	3	0	0	0	0	3
Misamis Oriental	4	0	1	0	0	5
Oroquieta City	3	1	0	0	0	4
Ozamis City	3	1	0	0	0	4
Tangub City	3	0	0	0	0	3
Valencia	3	0	0	0	0	3
Total	46	7	5	4	5	67

3. The participants' board and lodging will be charged to the Regional Office's (RO) Funds and OSEC-10-24-4177. Their travel, per diem, and incidental expenses shall be charged against funds to be downloaded to the Schools Division Offices (SDOs), subject to the usual accounting and auditing rules and regulations.



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone No: (088) 881-3137
Email Address: region10@depd.gov.ph
Website: r10.depd.gov.ph

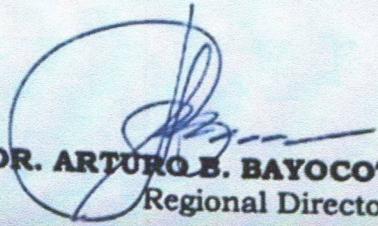
Doc. No. 00000000000000000000
Date: 05/22/24 Page: 1 of 1



4. Check-in time on November 23 is at 2:00 p.m. while check-out time on November 30 is at 12:00 p.m. The first meal on November 23 is dinner, and the last meal on November 30 is afternoon snacks.

5. For inquiries, please contact Mr. Carlos Llamas III at 0939-924-8540.

6. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM LEARNING RESOURCES

WORKSHOPS

RE: Updates on the Development, Validation, and Finalization of Lesson Exemplars
for Kindergarten MATATAG Curriculum

CLMD/CLlamas3



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

24-119497

November 19, 2024

REGIONAL MEMORANDUM

No. _____, s. 2024

UPDATES ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON
EXEMPLARS FOR KINDERGARTEN MATATAG CURRICULUM

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Kindergarten Supervisors/Coordinators
All Others Concerned

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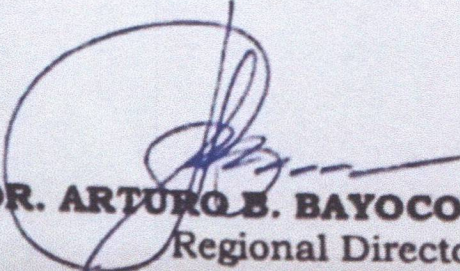
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External Validator	0	0	0	4	0	4
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Bukidnon	3	0	0	0	0	3
Cagayan de Oro	4	0	1	0	0	5
Camiguin	3	0	0	0	0	3
El Salvador City	3	1	1	0	1	6
Gingoog City	3	1	0	0	0	4
Iligan City	4	1	0	0	1	6
Lanao del Norte	4	1	0	0	3	8
Malaybalay City	3	0	1	0	0	4
Misamis Occidental	3	0	0	0	0	3
Misamis Oriental	4	0	1	0	0	5
Oroquieta City	3	1	0	0	0	4
Ozamis City	3	1	0	0	0	4
Tangub City	3	0	0	0	0	3
Valencia	3	0	0	0	0	3
Total	46	7	5	4	5	67

3. The participants' board and lodging will be charged to the Regional Office's (RO) Funds and OSEC-10-24-4177. Their travel, per diem, and incidental expenses shall be charged against funds to be downloaded to the Schools Division Offices (SDOs), subject to the usual accounting and auditing rules and regulations.

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6. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM LEARNING RESOURCES

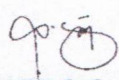
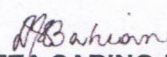
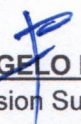
WORKSHOPS

RE: Updates on the Development, Validation, and Finalization of Lesson Exemplars
for Kindergarten MATATAG Curriculum

CLMD/CLlamas3



Republic of the Philippines
Department of Education

<u>AUTHORITY TO TRAVEL</u>				Control No.	
Region :	REGION X - Northern Mindanao				
Division:	Cagayan de Oro City	School:	WEST CITY CENTRAL SCHOOL		
Date of Filing	November 21, 2024				
NAME	DIONETA SABINO-BAHIAN				
Position/ Designation	MASTER TEACHER I				
Permanent Station	West City Central School				
Purpose of Travel	To participate the Update on the Development, Validation, and Finalization of Lesson Exemplars for Kindergarten MATATAG Curriculum				
Activity Organized/ Sponsored By	Department of Education, Region X				
Period Covered (Inclusive of Travel Time)	From	November 23, 2024	to	November 30, 2024	
Please Check	☐ Official Business ☒ Official Time				
Venue/Destination	Monicon Hotel, El Salvador City				
Expenses Covered	Transportation, accommodation and Incidental Expenses				
Fund Source (Pap Code/...)	REGIONAL OFFICE FUNDS				
Recommending Approval:  EDGARDO O. YAÑEZ School Principal III Name and Signature Date: November 21, 2024		Prepared by:  DIONETA SABINO-BAHIAN Master Teacher I Name and Signature Approved:  ROY ANGELO E. GAZO Schools Division Superintendent Name and Signature Date: November 21, 2024			



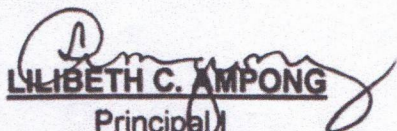
Republic of the Philippines
Department of Education

Control No.

AUTHORITY TO TRAVEL

Region :	REGION X - Northern Mindanao		
Division:	Cagayan de Oro City	School:	GUSA ELEMENTARY SCHOOL
Date of Filing	November 21, 2024		
NAME	DERTIREZA B. SAMBAAN		
Position/ Designation	MASTER TEACHER I		
Permanent Station	Gusa Elementary School		
Purpose of Travel	To participate the UPDATE ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON EXEMPLARS FOR KINDERGARTEN MATATAG CURRICULUM		
Activity Organized/ Sponsored By	Regional Office's funds and OSEC-10-24-4177		
Period Covered (Inclusive of Travel Time)	From	November 23, 2024	to November 30, 2024
Please Check	☐ Official Business ☒ Official Time		
Venue/Destination	Monicon Hotel, El Salvador City		
Expenses Covered	Transportation, accommodation and Incidental Expenses		
Fund Source (Pap Code/...)	Regional Office Funds		

Recommending Approval:


LILIBETH C. AMPONG
Principal
Name and Signature

Prepared by:


DERTIREZA B. SAMBAAN
Master Teacher I
Name and Signature

Approved:


ROY ANGELO E. GAZO
Schools Division Superintendent
Name and Signature



No: _____

Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	CHRISTINE C. DABATIAN
Position/Designation	MT 1
Permanent Station	Balulang Elementary School, CDO Division
Purpose of Travel (must be supported by attachment)	To participate the UPDATE ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF LESSON EXEMPLARS FOR KINDERGARTEN MATATAG CURRICULUM
Host of Activity	DEPARTMENT OF EDUCATION – REGION X
Inclusive Dates	NOVEMBER 23-30, 2024
Destination	MONICON HOTEL, EL SALVADOR CITY
Fund Source	REGIONAL OFFICE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

CHRISTINE C. DABATIAN

NOVEMBER 21, 2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

MERLYN S. BAHIAN

NOVEMBER 21, 2024

School Principal

Date

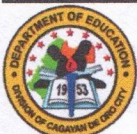
APPROVED

ROY ANGELO E. GAZO

NOVEMBER 21, 2024

Schools Division Superintendent

Date



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	GLADYS WABAN SERINO
Position/Designation	MASTER TEACHER I
Permanent Station	CITY CENTRAL SCHOOL
Purpose of Travel (must be supported by attachment)	To Participate on the "Updates on development, validation and finalization of Lesson Exemplars for Kindergarten MATATAG Curriculum"
Host of Activity	SDO Kindergarten
Inclusive Dates	November 23-30, 2024
Destination	Monicon Hotel, El Salvador City, Misamis Oriental
Fund Source	

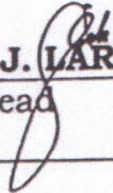
I hereby attest that the information on this form and in the supporting documents attached hereto are true and correct:


GLADYS WABAN SERINO
Name and Signature of Requesting Employee

11-20-2024
Date

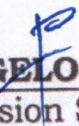
RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for the purpose stated herein.


ANNABELLE J. LARIBA
School Head

11-20-2024
Date

APPROVED


ROY ANGELO E. GAZO
Schools Division Superintendent

11-20-2024
Date